TOWN OF RUTLAND SEWER EXTENSION RULES AND REGULATIONS

Article I -- Definitions

Section 1.1

- Commission – Shall mean Town of Rutland Board of Selectmen or any lawfully elected or appointed Sewer Commission.
- Service Connection - Shall mean the extension from the interior plumbing to the public sewer or other place of disposal, which is generally 6-inch diameter pipe. The property owner owns the Service Connection up to and including its intersection with the public sewer pipe, and its maintenance, repair, and replacement are the sole responsibility of the property owner. Sewer connection permits shall be as outlined in the Sewer Use Regulations.
- Extension - Shall mean the addition to a sewer system, public or private, of a sewer pipe, together with appurtenant works which, when connected to the sewer system, extend and increase the facilities used for collecting and conveying sewage.
- Superintendent – shall be the Superintendent of the Town of Rutland Department of Public Works.
- Public Sewer – shall mean any publicly owned pipelines or conduits, pumping stations, force mains, and all other structures, devices, appurtenance, and facilities used for collecting and conveying waist to a site or works for treatment or disposal. Public sewer shall also include the site or works for the treatment or disposal of wastes.
- Sewer – shall mean any pipelines or conduits, pumping stations, force mains, and all other structures, devices, appurtenance, and facilities used for collecting and conveying waste to a site or works for treatment or disposal not publically owned.

Section 1.2

See also definitions as set forth in the Town of Rutland Sewer Use Regulations.
Article II – Sewer Extensions

Section 2.1 Procedure for the Superintendent Laying Out or Constructing New Public Sewers

Whenever in the Superintendent’s opinion, the public convenience or the public health requires the laying out or construction of a new Public Sewer by the Commission, the Superintendent shall petition the Commission.

Prior to filing said petition, the Superintendent shall conduct an investigation and report on whether the laying out or construction of a new Public Sewer is necessary for public convenience or the public health.

The Commission may hold a public hearing on said petition. Before holding any hearing on said petition, the Commission shall give public notice of the same. Notice shall consist of placement of notice in a newspaper of general circulation in the area at least one (1) week in advance of the hearing.

Section 2.2 Procedure for Laying Out or Constructing New Public Sewers or Extensions by the Commission

Whenever the laying out or construction of a new Public Sewer by the Commission is desired, application thereof shall be made by petition in writing to the Commission, signed by not less than six (6) inhabitants of the Town of Rutland, or by the Rutland Planning Board, or the Rutland Board of Health.

Upon filing of said petition, the Commission shall refer the petition to the Superintendent for investigation and report thereon. In the event that the Commission holds a public hearing on the petition, the Commission shall give notice as outlined in Section 2.1.

At the hearing, the Superintendent shall report to the Commission whether in the Superintendent’s opinion, the public convenience or the public health requires the laying out or construction of a new Public Sewer by the Commission.

Section 2.3 Procedure for Laying Out or Constructing New Sewers or Extensions by the Applicant

An Applicant may request a sewer pump station, new Sewer, or an Extension of the Public Sewer to be built by and at the expense of the Applicant by filing an Application in the form attached as Appendix A with the Commission (“Application”). Upon Completion of the Application, the Commission shall refer the Application to the Superintendent for investigation and report thereon.
If the Superintendent determines a pumping station will be needed for such new Sewer or extension of Sewer, then the Applicant shall submit a design for the Superintendent’s review and approval. The pumping station shall be designed, equipped, and constructed at the Applicant’s expense, and in accordance with the Town of Rutland Sewer Use Regulations including all financial assurance mechanisms set forth therein.

All Applications require professional engineering and/or legal review, the Superintendent may employ the services of such professionals as he determines is reasonably necessary to complete his review of the Application. The Superintendent shall notify the Applicant and require a sum of money to cover the cost of said review, and no review of the Application shall take place until said funds are received. In the event said funds are exhausted, the Superintendent shall notify the Applicant and request additional funds.

Any Sewer Application, installation or extension shall follow the appropriate procedure in 314 Code of Massachusetts Regulation (CMR) 1 through 7 at the Applicant’s expense and shall meet all the requirements of the Commission and the Superintendent prior to any Application, installation or extension receiving approval.

Section 2.3.1 Application

Any persons required to file an Application and who does not have a currently effective Approved Application shall submit an Application at least 90 days before the date on which the sewer extension is to be constructed, unless permission for a later date has been granted by the Superintendent. Persons proposing a new discharge are encouraged to submit an application well in advance of the 90 day requirement to avoid delay. Any person with a currently effective Approved Application shall submit a new application at least 90 days before the expiration date of the existing Approved Application, unless permission for a later date has been granted by the Superintendent.

In addition to conditions applicable to all Approved Applications, the Superintendent may require additional conditions, as required on a case-by-case basis, to provide for and assure compliance with all applicable requirements of the State and Federal Acts and regulations adopted thereunder as they may be amended, from time to time and all requirements of this application process. These conditions may establish, but not be limited to, effluent limitations, standards and applicable pretreatment requirements, monitoring, recordkeeping and reporting requirements and where applicable, schedules of compliance and other conditions. An applicable requirement is a statutory or regulatory requirement which takes effect prior to issuance of an Approved Application. The Superintendent may require conditions relative to the design, construction or use of the sewer extension as part of the Approved Application when in his opinion said conditions are necessary to assure that the discharge does not have a deleterious effect upon the treatment works, processes, equipment, or receiving waters and that the project does not pose a threat to public health or the environment or create a public nuisance.
Approved Applications shall be effective for the fixed term not to exceed five years. The Superintendent may approve any Application for a lesser duration. An Approved Application may contain monitoring requirements to assure compliance with limitations. The type, intervals, and frequency of monitoring shall be sufficient to yield data which are representative of the monitoring activity including, when appropriate, continuous monitoring. An Approved Application may contain requirements to report monitoring results with a frequency dependent on the nature and effect of the discharge. The applicant shall retain records of all required monitoring information for the period of three years from the date recorded unless extended by the Superintendent.

In addition to any of the above conditions, an Approved Application may include other conditions as follows:

a) Requirements to control or abate the discharge of certain pollutants through the application of best management practices;
b) Requirements to prepare and submit periodic operating reports for pretreatment facilities
c) Requirements governing the disposal of sludge from pretreatment facilities and;
d) Any other reasonable conditions imposed by the Superintendent.

Where the Superintendent finds that any discharge of pollutants or other conditions in violation of the provisions of an Approved Application is occurring, or determines that inadequacies in the design or capacity of a sewer system exist, or that additional extensions or connections to, or the increased use of a sewer system will result in violations of the provisions of the State, Federal and Local regulations, he may;

a) Prohibit further connections to or extensions of the sewer system; or
b) May order the person owning the sewer system to:
   1. Prohibit further connections to or extensions of the sewer system except in accordance with the terms of order;
   2. Undertake the necessary design, construction and repair work required to eliminate such discharges;
   3. Such other actions as may be necessary to abate such violations or conditions.

No construction under the Application shall begin until the Superintendent has signed the same as approved. The construction of the proposed extension, replacement or relocation of a Sewer, including any pumping station shall be completed within five (5) years of approval or such other shorter time required by the Approved Application. If construction is not complete within the five (5) year period or such other shorter time required by the Approved Application, the Owner/Applicant must file a Request for Extension, with the Superintendent. The Superintendent shall review the reason for the request, and any other information deemed necessary in the Superintendent reasonable discretion. The Superintendent may grant the extension, deny the extension or grant the extension with amendments. If construction is not complete within the five (5) year period or such other time required by the Approved
Application and the Owner/Applicant has not filed a Request for Extension as required herein, then the Approved Application shall expire.

The Superintendent shall not install or allow to be installed a Sewer or extension thereof, in an improved or unimproved street unless satisfactory evidence is submitted to the Superintendent that the Owner/Applicant shall meet minimum public ways standards currently in effect under the Rutland Planning Board Rules and Regulations.

Section 2.3.2   Surety Required

Surety in the form of either a bond, letter of credit, or other Superintendent approved financial guarantee shall be posted in a manner satisfactory to the Superintendent and approved as to form and manner of execution by Town Counsel, and as to sureties by the Town Treasurer in an amount as set forth in Article IV of these Rules and Regulations and for a period of time that the Superintendent deems sufficient to guarantee construction quality and operating performance. If the sewer is part of an approved subdivision, then the Surety posted with the Planning Board pursuant to M.G.L. c. 41 shall be taken into account to determine the sufficiency of the Surety required. Surety, in a form and amount acceptable to the Superintendent, is required before any work commences under an Approved Application.

During the installation, a performance/payment surety shall be required. During the warranty period, a maintenance surety shall be required. The performance/payment surety shall be released upon the Superintendent’s approval of the installation and performance of the same.

Maintenance surety for sewer main extensions shall be released a minimum of six (6) months after the approval of the installation and the extended sewer main has been accepted.

Section 2.4    Plans for Sewers

Whenever any Sewer is to be constructed, extended, replaced or relocated, the Owner/Applicant shall make or cause to be made, four (4) sets of plans of the same stamped and signed by a professional engineer registered in Massachusetts, showing the form, mode of construction, depth below the surface, relation of the Sewer invert elevations to the base, the alignment and general direction of the Sewer relative to the street lines or neighboring property, hydraulic capacity calculations, and the sill elevations of all houses to be served, which plans shall be kept on file in Commission’s office and with the Superintendent. These plans shall be the basis of the evaluation and report by the Superintendent to the Commission as may be required under these Rules and Regulations. Upon the completion of Construction the Owner/Applicant shall have as-built plans prepared and filed with the Superintendent and the Commission.
Section 2.5  Location in Streets--Materials and Dimensions

All Public Sewers or Sewers which shall be ordered or permitted by the Commission or the Superintendent in any street or highway shall, whenever practical, be installed as nearly as is practicable in the center of such streets or highway, and shall be constructed of such materials and of such dimensions as the Commission directs. Any street or way that is disturbed in accordance with an Approved Application shall be returned as near as possible to its pre-disturbed condition as determined by the Superintendent.

ARTICLE III – Procedures and Appeals

Section 3.1  Application Process

Section 3.1.1  Applications

Applications required by these Rules and Regulations are in addition to all other applications and permits that may be required by other Federal, State, and local laws or regulations. These Rules and Regulations shall apply to all Applications for Sewer extensions.

An Application Fee and Surety Fee are required with each Application. The Application Fee shall be paid when the Application is submitted in the amount as set forth in Article IV of these Rules and Regulations.

No Person shall uncover, make any extension of or connections with or opening into, use, alter, or disturb any Sewer, public or private or appurtenance thereof without first obtaining an Approved Application. For the purposes of these Rules and Regulations, Approved Application and Permit shall have the same meaning.

Classes of permits shall be as follows:

1. Class A: residential;
2. Class B: commercial;
3. Class C: industrial.

Section 3.1.2  Application Form - Filing

The Owner or Applicant shall make application as found in Appendix A which shall be filed with the Commission. The Application shall be supplemented by any plans, specifications, or other information considered pertinent in the judgment of the Superintendent.
At the time of filing, the Applicant shall submit an original and (4) copies of the Application and supplemental filings. The Commission shall keep and maintain one copy of the Application and supplemental filings. The remaining copies of the Application and supplemental filings will be maintained or distributed by the Superintendent. The Superintendent may distribute such copies to contracted professionals for engineering or legal review.

Section 3.1.3 Determination of Completeness.

The Superintendent shall not be deemed to have accepted the Application until it has been determined that the Application is complete as required under these regulations. Within (30) days following the filing of an Application, the Superintendent shall determine whether the Application is complete. If the Superintendent determines that the Application is not complete, he shall notify the Applicant, in writing, wherein the Application is incomplete and shall identify in detail such additional information necessary for his determination that the Application is complete.

Notwithstanding his determination that the Application was complete, the Superintendent may require the Applicant to supplement the filing with such information as may be reasonably necessary for the Superintendent to make said determination on the Application.

Section 3.1.4 Standard for Review

An Application shall be approved if all of the following requirements are met:

1. The Application is complete;
2. The proposed Sewer meets or exceeds all technical standards required by these Rules and Regulations, the Town of Rutland Sewer Use Regulations and any other Technical review deemed necessary by the Superintendent;
3. The Sewer being extended has such sufficient capacity to accept the additional Wastewater from the proposed extended Sewer. (The Superintendent may at his discretion require downstream evaluation to be performed at the Applicants expense);
4. The Town of Rutland has such sufficient Allocation of Capacity in the Holden- Rutland Sewer Trunk, as determined by the Commission; and
5. The Application has been reviewed and approved by the Town’s contracted professionals including engineering and legal, and all such cost shall be borne by the Applicant and paid in full as determined by the Superintendent or Commission.
Section 3.1.5  Decision

Within ninety days following the Acceptance of an Application, unless the Superintendent shall have determined that the Application was not complete, the Superintendent shall take one of the following actions:

1. Approve the Application, by signing or otherwise documenting the approval;
2. Approve the Application with conditions, by signing or otherwise documenting the approval, and by including such special conditions imposed by the Superintendent, in writing thereon, based on review of the application;
3. Deny the Application, by signing or otherwise documenting the denial.
4. Advise the Applicant that additional time is required to review the Application whereupon time for determination shall be extended for a period to not exceed (60) days.

In the event of denial, the Superintendent shall state in writing the reasons and basis for the denial of the Application.

Section 3.1.6  Modification, Suspension, Revocation and Renewal

The Superintendent may propose and determine to modify, suspend or revoke an outstanding Approved Application, in whole or in part, for cause including, but not limited to, violation of any Approved Application term, obtaining an Approved Application by misrepresentation of failure to disclose fully all relevant facts or any change in or discovery of conditions that calls for reduction or discontinuance of the authorized discharge or activity. The Superintendent may also modify an Approved Application at the request of the Applicant upon a showing, satisfactory to the Superintendent, that the request modification is appropriate in view of circumstances for which the Applicant is not at fault. The modification, suspension, revocation or renewal of a permit shall be processed in accordance with the provisions of 3.2. The Superintendent may make minor modifications to a permit to make the corrections or allowances for change in any permitted activity. Minor modifications may only:

a) Correct typographical errors;
b) Require more frequent monitoring or reporting by the applicant;
c) Change an interim compliance date in a schedule of compliance, provided the new date does not interfere with attainment of the final compliance date requirement, or;
d) Allow for change in ownership or operational control of a facility where the Superintendent determine that no other change in the approved Application is necessary, provided that a written agreement containing a specific date of transfer...
Section 3.1.7 Commencement of Construction

No work shall commence under any Approved Application unless all other permits and approvals have first been obtained from any State, Federal and local agencies.

Section 3.2 Appellate Process

Section 3.2.1 Application of Section

The procedures described in this Section shall apply to all disputes between an Owner/Applicant, and the Superintendent or the Commission.

Section 3.2.2 Procedure and Resolution of Appeals

Whenever the Superintendent acting under these Rules and Regulations denies any application or permit; requires an Owner/Applicant to take action; issues a cease and desist order; issues a compliance order; or assesses penalties or other charges for noncompliance, such Owner/Applicant shall have the right to appeal said decision or actions to the Commission within thirty (30) days.

Section 3.2.3 Appeals to Commission

Upon request for an appeal, the Commission will provide the Owner/Applicant or Approved Contractor with the opportunity to present evidence to support the appeal by telephone, written letter, e-mail, or in person. Upon request of the Owner/Applicant, the Commission shall hold a hearing on the Appeal. The Commission will review all evidence and provide the Owner/Applicant or with a written finding within thirty (30) days of completion of its review.

The Appeal shall be limited to the reasons and basis of denial or other order as stated by the Superintendent in his written decision. The Commission may uphold the decision of the Superintendent, over-rule and vacate the decision of the Superintendent, or modify and amend the decision of the Superintendent.

Section 3.2.4 Owner or Applicant Not Satisfied with Findings

An Owner/Applicant, aggrieved with the findings of the Commission, may appeal the
decision of the Commission to the Superior Court in accordance with statutory law.

ARTICLE IV: Fees and Sureties

All fees and sureties required under these rules and regulations shall be due and payable at the time the Application is submitted. If a fee or surety cannot be determined at the time of Application, it shall be due and payable within 10 days of notification thereby the Superintendent.

Section 4.1 Application Fees

Section 4.1.1 - Renewal Fee

Section 4.1.2 - Bond Amount

Section 4.1.3 - New Sewer Main Extension Application Fee:

- 8 inch main: $250.00
- Greater than 8 inch main: $500.00
- Subdivision up to 40 Building Lots: $1500.00
- Subdivision greater than 40 Building Lots: $2000.00

Section 4.2 Bonds:

Section 4.2.1 Sewer Main Extension Bonds:

Gravity Sewer Pipe

<table>
<thead>
<tr>
<th>Pipe Size</th>
<th>Bond amount per ft.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Up to and including 8&quot;</td>
<td>$ 40.00</td>
</tr>
<tr>
<td>10&quot;</td>
<td>$ 60.00</td>
</tr>
<tr>
<td>12&quot;</td>
<td>$ 80.00</td>
</tr>
<tr>
<td>16&quot;</td>
<td>$100.00</td>
</tr>
<tr>
<td>24&quot;</td>
<td>$120.00</td>
</tr>
</tbody>
</table>
Sewer Force Main

<table>
<thead>
<tr>
<th>Pipe Size</th>
<th>Bond amount per foot</th>
</tr>
</thead>
<tbody>
<tr>
<td>Up to and including 6&quot;</td>
<td>TBD Based Upon Application</td>
</tr>
<tr>
<td>Over 6&quot;</td>
<td>TBD Based Upon Application</td>
</tr>
</tbody>
</table>

Section 4.2.2 Pumping Stations

Fees required for Pumping Station review and inspection shall be determined by the Superintendent as the reviewing authority on a case by case basis and shall be reasonably related to the services provided, including any costs associated with professional engineering review.

Financial Security Provisions shall be as set forth in the Sewer Use Regulations.

Section 4.3 Calculation of Flows

Applicants shall use the following figures to calculate daily sewage flow in completing the Application:

<table>
<thead>
<tr>
<th>Types of Establishment</th>
<th>Gallons per Person per day</th>
</tr>
</thead>
<tbody>
<tr>
<td>Boarding school, Colleges</td>
<td>65</td>
</tr>
<tr>
<td>Nursing Home and Rest Home</td>
<td>100</td>
</tr>
<tr>
<td>Schools, without cafeteria, gymnasium or showers</td>
<td>10</td>
</tr>
<tr>
<td>Schools, with cafeteria, but not gymnasium or showers</td>
<td>15</td>
</tr>
<tr>
<td>Schools with cafeteria, gymnasium and showers</td>
<td>20</td>
</tr>
<tr>
<td>Swimming Pool</td>
<td>10</td>
</tr>
<tr>
<td>Camp, resident- washroom and toilets</td>
<td>25</td>
</tr>
<tr>
<td>Camp, resident- mess hall</td>
<td>10</td>
</tr>
<tr>
<td>Camp, day- washroom and toilets</td>
<td>10</td>
</tr>
<tr>
<td>Camp, day- mess hall</td>
<td>3</td>
</tr>
<tr>
<td>Camp Ground- showers and toilets- per site</td>
<td>75</td>
</tr>
<tr>
<td>Gymnasium- per spectator</td>
<td>3</td>
</tr>
<tr>
<td>Gymnasium- per participant</td>
<td>25</td>
</tr>
<tr>
<td>Theater, Auditorium</td>
<td>3</td>
</tr>
<tr>
<td>Public Park- toilet wastes only</td>
<td>5</td>
</tr>
<tr>
<td>Public Park- Bathhouse, showers, and flush toilets</td>
<td>10</td>
</tr>
<tr>
<td>Factory or Industrial Plant, without cafeteria</td>
<td>15</td>
</tr>
<tr>
<td>Factory or Industrial Plant, with cafeteria</td>
<td>20</td>
</tr>
<tr>
<td>Work or Construction Camp</td>
<td>50</td>
</tr>
<tr>
<td>Types of Establishment</td>
<td>Gallons per Day</td>
</tr>
<tr>
<td>------------------------------------------------------------</td>
<td>-----------------</td>
</tr>
<tr>
<td>Single and multiple dwelling units- per bedroom</td>
<td></td>
</tr>
<tr>
<td>motels, hotels, boarding houses</td>
<td>110</td>
</tr>
<tr>
<td>Tennis Club- per count</td>
<td>250</td>
</tr>
<tr>
<td>Bowling Alley- per alley</td>
<td>100</td>
</tr>
<tr>
<td>Country Club- dinner room – per seat</td>
<td>10</td>
</tr>
<tr>
<td>Country Club- snack bar or lunch room- per seat</td>
<td>10</td>
</tr>
<tr>
<td>Country Club- locker and showers- per locker</td>
<td>20</td>
</tr>
<tr>
<td>Church- per seat</td>
<td>3</td>
</tr>
<tr>
<td>Church- vestry/kitchen- per person at capacity</td>
<td>5</td>
</tr>
<tr>
<td>Trailer, dump station- per site or per trailer</td>
<td>50</td>
</tr>
<tr>
<td>Mobile Home Park- per site</td>
<td>200</td>
</tr>
<tr>
<td>Office Building- per 1,000 sq. ft.</td>
<td>75</td>
</tr>
<tr>
<td>Dry Goods Stores- per 100 sq. ft.</td>
<td>5</td>
</tr>
<tr>
<td>Drive- In – per stall</td>
<td>5</td>
</tr>
<tr>
<td>Non-single family, Automatic clothes washer per washing machine</td>
<td>400</td>
</tr>
<tr>
<td>Hospital- per bed</td>
<td>200</td>
</tr>
<tr>
<td>Service Station, excluding thruway- per island</td>
<td>300</td>
</tr>
<tr>
<td>Skating Rink- 3,000 gallons per day plus 5 gallons per seat</td>
<td>300</td>
</tr>
<tr>
<td>Dog Pound- Veterinary Clinics- per pen</td>
<td>500</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Type of Establishment</th>
<th>Gallons per Seat or Chair per Day</th>
</tr>
</thead>
<tbody>
<tr>
<td>Restaurant, food service establishment, lounge, tavern</td>
<td>35</td>
</tr>
<tr>
<td>Restaurant, thruway service area</td>
<td>150</td>
</tr>
<tr>
<td>Restaurant, kitchen flow</td>
<td>15</td>
</tr>
<tr>
<td>Barber Shop/Beauty Salon per chair</td>
<td>100</td>
</tr>
</tbody>
</table>
APPENDIX A

TOWN OF RUTLAND
APPLICATION FOR
SEWER SYSTEM EXTENSION, CONNECTION, OR INDUSTRIAL
WASTEWATER CONNECTION

The original and four (4) copies of this application, signed by all necessary parties, should be submitted along with the applicable fees to the Rutland Sewer Commission. The signature of the design engineer or other agent will be accepted only if accompanied by a letter of authorization.

If the project includes sewers, pumping stations, force mains, or siphons, four (4) sets of construction plans must be submitted with the application.

If additional space is required to properly answer any questions, please attach additional sheets and refer to the attachments in the space provided.

A. Applicant Information and Main Extension Location

1. Name and Address of Applicant:

<table>
<thead>
<tr>
<th>Print Name</th>
<th>Street Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>Company Name</td>
<td>City/Town and Zip Code</td>
</tr>
<tr>
<td>Contract Phone Number</td>
<td>E-Mail Address</td>
</tr>
</tbody>
</table>

2. Name of Sewer System Owner

Name

Municipality or Sewer District

Department
B. Project Information

1. Type of Project: **Sewer Extension**  **Sewer Connection**  **Industrial Connection**

2. Number of Residences to be served: __________

3. Number of Bedrooms: __________

4. Number and Type of Fixtures:
   - Kitchen Sinks ______
   - Lavatories ______
   - Laundry Tubs ______
   - Urinals ______
   - Water Closets ______
   - Bath Tubs ______
   - Showers ______
   - Garbage Grinders ______

   Specify Other Fixtures: _____________________________________________

5. Number of persons who will use the above fixtures: ______

6. Industrial Establishment to be served, if any:

   __________________________________________________________________

   Name

   __________________________________________________________________

   Address

   __________________________________________________________________

   Type of Establishment

   Estimated Number of Full-Time Employees  Estimated Number of part-time Employees

   ____________________________________________  ____________________________________________

   Design Flow

7. Design Flow:
   - Sewage
     Gallons per day
   - Industrial Wastes
     Gallons per day
   - Total
     Gallons per day

8. Location, Length, Size and Capacity of Sewers to be connected to the existing system (attach plans)
   a. Name of Street

     ____________________________________________

     Length of Sewer  Size of Sewer  Flow Full Capacity

   b. Name of Street

     ____________________________________________

     Length of Sewer  Size of Sewer  Flow Full Capacity
c.  
Name of Street  
Length of Sewer | Size of Sewer | Flow Full Capacity  

<table>
<thead>
<tr>
<th>Name of Street</th>
<th>Length of Sewer</th>
<th>Size of Sewer</th>
<th>Flow Full Capacity</th>
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</thead>
<tbody>
<tr>
<td></td>
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</tbody>
</table>

d.  

e.  

f.  

9. Location, Length, Size and Capacity of Pumping Stations to be connected to the existing system:

<table>
<thead>
<tr>
<th>Pump Station Location</th>
<th>Number of Pumps</th>
<th>Pump Size</th>
<th>Pump Capacity</th>
</tr>
</thead>
<tbody>
<tr>
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b.  

<table>
<thead>
<tr>
<th>Pump Station Location</th>
<th>Number of Pumps</th>
<th>Pump Size</th>
<th>Pump Capacity</th>
</tr>
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c.  

<table>
<thead>
<tr>
<th>Pump Station Location</th>
<th>Number of Pumps</th>
<th>Pump Size</th>
<th>Pump Capacity</th>
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<td></td>
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</tbody>
</table>
10. **General Description of Sewers and Pump Stations**

   General Description of Sewers and Pump Stations within the existing sewer system which will transport the flow from the proposed sewer extension or connection to the receiving Wastewater Treatment Facility. If the sewer extension or connection includes a privately owned pump station, the application must include documentation detailing plans for the continual operation, maintenance, financial assistance for emergency repair and long-term replacement of the privately owned pump station.

11. **Receiving Wastewater Treatment Facility:**

   Name: __________________________________________

   Average Daily Flow: _______ Million gallons per day

   Design Flow: _______ Million gallons per day

12. **Does the discharge contain any industrial waste?**  
   
   Yes  No

   If yes, list any pollutants which you know or have reason to believe are discharged or may be discharged. For every pollutant you list, please indicate its approximate concentration in the discharge and any analytical data in your possession which will support your statement. Additional wastewater analysis may be required as part of this application.

<table>
<thead>
<tr>
<th>Pollutant</th>
<th>Concentration</th>
<th>Analytical Data</th>
</tr>
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<tbody>
<tr>
<td></td>
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13. **Does the discharge contain any industrial waste containing substances or materials which could harm the sewers, wastewater treatment process, or equipment; have an adverse effect on the receiving water; or could otherwise endanger life, limb, public property, or constitute a nuisance?**

   Yes  No
14. Do the wastewaters receive any pretreatment prior to discharge?
   Yes    No    (If yes, attach a detailed description)

15. List, in descending order of significance, the four (4) digit standard industrial classification (SIC) codes which best describe the facility producing the discharge in terms of the principal products for services provided. Also, specify each classification in words.

   SIC Code        Specify

   ________________________________  ________________________________

   ________________________________  ________________________________

   ________________________________  ________________________________

16. Is the Proposed Discharge Consistent with Existing Sewer Use Regulations and these Sewer and Connection Rules and Regulations?
   Yes    No

17. Is there a site of historic or archeological significance, as defined in regulations of the Massachusetts Historical Commission, 950 CMR 71.00, which is in the area affected by the proposed extension or connection?
   Yes    No

18. Does this Project require a filing under 301 CMR 11.00, the Massachusetts Environmental Protection Act?
   Yes    No    If yes, has a filing been made? Yes    No

19. Name and Address of Mass. Registered Professional Engineer Designing Proposed System:

   Name

   ________________________________

   Street

   ________________________________

   City/Town        Zip Code

   ________________________________  ________________________________

   Telephone Number    Mass. P.E. Number

20. Name and Address of Person or Firm who will perform the Proposed Work:

   Name

   ________________________________

   Street

   ________________________________

   City/Town        Zip Code

   ________________________________  ________________________________

   Telephone Number
Certification

“I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment of knowing violations.”

Printed Name of Applicant

Signature of Applicant

Name of Preparer

Phone Number

General Conditions

1. General Conditions

   a. All discharge authorized herein shall be consistent with the terms and conditions of this Approved Application and the approved plans and specifications. The discharge of any wastewater at a level in excess of that identified and authorized by this Approved Application shall constitute a violation of the terms and conditions of this Approved Application. Such a violation may result in the imposition of civil and/or criminal penalties as provided for in Section 42 of MGL Chapter 21.

   b. After notice and opportunity for a hearing before the Commission, this Approved Application may be modified, suspended, or revoked in whole or in part during its term for cause, including, but not limited to, the following:

      1) Violation of any terms or conditions of the Approved Application;
      2) Obtaining an Approved Application by misrepresentation or failure to disclose fully all relevant facts; and
      3) A change in conditions or the existence of a condition which requires either a temporary or permanent reduction or elimination of the authorized discharge.
      4) Any other cause deemed appropriate by the Commission
c. In the event of any change in control or ownership of facilities, the Applicant shall notify the succeeding owner or operator of the existence of the Approved Application by letter, a copy of which shall be forwarded to the Superintendent. Succeeding owners or operators shall be bound by all the conditions of this Approved Application, unless and until a new or modified Approved Application is obtained.

d. The issuance of this Approved Application does not convey any property rights in either real or personal property, or any exclusive privileges; nor does it authorize or relieve the Applicant of any liability for any injury to private property or any invasion of personal rights; nor any infringement of Federal, State or local laws or regulations; nor does it waive the necessity of obtaining any local assent required by law for the discharge authorized herein.

e. The provisions of this Approved Application are severable, and the invalidity of any condition or subdivision thereof shall not make void any other condition or subdivision thereof.

f. All information and data provided by an applicant identifying the nature and frequency of a discharge shall be available to the public without restriction. All other information (other than effluent data) which may be submitted by an applicant in connection with an permit application shall also be available to the public unless the applicant is able to demonstrate that the disclosure of such information or particular part thereof would divulge methods or processes entitled to protection as trade secrets in accordance with the provisions of M.G.L. c.21, § 25(7). Where the applicant is able to so demonstrate, the Superintendent shall treat the information or the particular part (other than effluent data) as confidential and not release it to any unauthorized person. Such information may be divulged to other officers, employees, or authorized representative of the Commonwealth or the United States Government concerned with the protection of public water or water supplies.

g. Transfer of Approved Application

1) Any sewer system extension or connection Approved Application authorizing a discharge to a sewer system is only valid for the person to whom it is issued, unless transfer is authorized by the Commission. Prior to any transfer of the following must occur

   A. The current Approved Applicant notifies the Superintendent at least thirty (30) days in advance of the proposed transfer date; and

   B. The notice includes a written agreement between the existing and proposed Approved Applicant containing a specific language that the proposed applicant accepts the terms of the Permit with all of its rights and responsibilities...

   C. All sureties remain in place.
2. **Special Conditions**

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3. **Applicant Agreement**

In consideration of the granting of this permit, the undersigned agrees:

a. To accept and abide by all provisions of these Rules and Regulations and the “Sewer Use Regulations” of the Town of Rutland and all other pertinent regulations that may be adopted in the future, in addition to all other Federal State and local rules and regulations.

b. To furnish any additional information relating to the installation or use of the sewer for which Approval is sought as may be requested by the Superintendent.

c. The Application must be “Approved and Issued” before work can commence.

d. To pay all costs of said particular sewer and its connection with the common sewer in said street, including all labor and materials or any other expense incurred necessary for the proper construction of said particular sewer as determined by the Superintendent.

e. To maintain the building sewer or service connection at no expense to the Town of Rutland.

f. The said Department of Public Works shall have access at all reasonable hours, to the said sewered premises, to see that all the laws, rules and regulations relating to the sewer are complied with.

g. To operate and maintain any waste pretreatment facilities, as may be required as a condition of the acceptance into the Sewer of the industrial wastes involved, if any, in an efficient manner at all times, and at no expense to the town.

h. To cooperate at all time with the Department of Public Works and the Superintendent and their representatives in their inspecting, sampling, and study of sewer extension wastes and any facilities provided for pretreatment, if applicable.

i. To notify the Superintendent when the building sewer is ready for inspection and connection to the public sewer, but before any portion of the work is covered. Notice of two (2) business days shall be provided to the Superintendent.
j. That construction of the sewer connection will be completed within ninety (90) days of the issuance of this permit. To notify the Superintendent immediately in the event of any accident, negligence or other occurrence that occasions discharge to the sewer system not covered by this Approved Application.

Printed Name of Applicant ___________________________ Date ___________________________

Signature ____________________________________________

Approval—Town Use only

Application approved and permit granted in accordance with the attached conditions.

Printed Name of Superintendent of the Department of Public Works ___________________________

Signature ____________________________________________ Date Signed __________________
APPLICATION FOR DRAIN LAYER’S LICENSE - COMMISSION APPROVED CONTRACTOR

1. ________________________ do hereby make application for a license to engage in the business to drain laying in the Town of Rutland.

2. Residence: ___________________________ Telephone Number: ______________________

3. Date: ________________________________

4. Present Occupation: ________________________________

5. Years’ experience in Drain Laying business: _______________________(attach resume)

6. In what Capacity? ________________________________

7. I have read, understand and will abide by the Town of Rutland’s Sewer Use Regulations for the connection and use of particular sewers with respect to the common sewers of the Town of Rutland, as set forth by the Department of Public Works and with all applicable state and federal regulations.

8. Failure to abide by the Sewer Use Regulations or any other state or federal regulations will result in revocation of license.

9. I have included with this application a copy of my certificate of insurance with coverages as required by the Sewer Use Regulations.

Approved by:

______________________________  ________________________________
Superintendent of Public Works  Signature of Applicant