Town of Rutland
250 Main St.
Rutland, Ma 01543

RCTV Public Access Programming Request

Rutland Community Television available on Charter Communications, Inc. Rutland Cable Access to the residents of Rutland, Massachusetts.

Name: ________________________________

Organization: ___________________________

Address: _______________________________

Date: / / 

Telephone: _____-_____ email: ___________________________

Title or description of program: _______________________________________________________

Length of program time, hr: min: sec: ______________________________

Format of program: DV, VHS, DVD, Mini DVD, Hi8/Digital8, Flash Media, Other

Does this program require a Content Advisory Warning before viewing? yes no
if so what rating level: (www.tvguidelines.org) PG TV14 TV7MA
Does the program need to be titled? yes no

If so please clearly write title and any other information to be inserted before program:
Requested date & time for first play: Date / / hr:__________

Frequency of program:______________

Expiration of program: Date / / hr______________

(Times are on a first come basis and may be trimmed or inserted to fit general programming schedules on an as needed basis. Established series or continuing events & programs may take precedent for certain time slots. Mature themes and subjects will be allotted time after 9:00 PM. and continue through to 5:00 AM.)

(Continued on Next page)
The Contributor/Producer is responsible to obtain permission for any copyright protected works and may be required to submit said permission. Neither RCTV, The Town of Rutland or Charter Communications, Inc. will be held liable for any infringements made by the Contributor/Producer for copyrighted material, libel, slander or lawsuits resulting from submitted content.

Neither RCTV, The Town of Rutland or Charter Communications, Inc. will be held liable for damage to submitted media. Costs for the return of submitted material will be the responsibility of the Contributor/Producer.

The Contributor/Producer will defend, indemnify and hold harmless RCTV191, The Town of Rutland, Charter Communications, Inc, all personnel and volunteers associated with RCTV from and against all claims, demands, causes of action, liabilities, judgements, costs and expenses (including attorney fees) arising out of the transmission of program materials on the public access channel.

RCTV will not accept for programming any of the following:

inferior quality or incompatible formats of media, Lottery or lottery information, contests, wagering, commercial advertising, services & related materials, political advertising (including political lobbying), and obscene material as determined in a court of competent jurisdiction. Programs in excessive length of time may not be accepted subject to available program time/space.

Signature of Contributor/Producer:

Comments/Suggestions:

For station use only:
Date and time of first play:  /  /

Initials of programmer:

Media returned to Contributor/Producer? yes  no

Comments received from viewers re program:

Call 508-886-4730 for more information or contact us at: rctvl@townrutland.org
Form 1 rev73,2a 2010