I. CALL TO ORDER AND OPENING OF MEETING BY CHAIR

II. ANNOUNCEMENT OF OPEN MEETING RECORDINGS
Meetings of the Selectboard are recorded for transmission on Rutland Public Access Television and YouTube. Pursuant to Governor Baker’s March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c.30A, §18, and the Governor’s March 15, 2020 Order imposing strict limitation on the number of people that may gather in one place, this meeting of the Town of Rutland Select Board will be conducted via remote participation to the greatest extent possible. Specific information and the general guidelines for remote participation by members of the public and/or parties with a right and/or requirement to attend this meeting can be found at Rutland’s website, at townofrutland.org. For this meeting, members of the public who wish to watch the meeting may do so in the following manner: by watching Rutland Community Television live, on channel 192 and on the Town’s website www.townofrutland.org, or by viewing a recording of the meeting on the Town’s YouTube page following the meeting. No in-person attendance by members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings in real time, via technological means. In the event that we are unable to do so, despite best efforts, we will post on Rutland’s website a video recording, transcript, or other comprehensive record of proceedings as soon as possible after the meeting.

III. TREASURY WARRANT AND PAYROLL
Treasury Warrant #19 and Payroll

Minutes of the March 9, 2020 Meeting.

V. PUBLIC COMMENT (6:00pm – 6:10pm)
Members of the public who wish to participate may do so by sending questions to rutlandmapubliccomment@gmail.com in the time indicated above. Follow-up questions will not be addressed. The Town of Rutland email messages are public records except when they fall under one of the specific statutory exemptions. Any messages and the documents attached to it, are considered public documents and can be requested by anyone at any time. Questions asked under public comment in an open meeting do not fall under any public records exemption, so confidential information should not be shared. Should you have any questions that you would not like shared during open meeting time, please contact the town administrator’s office at mnicholson@townofrutland.org. Questions may be answered after the time deadline listed above, however, in order for questions to be answered, they must be received during that time window. In the event that we experience any technological difficulties, and are unable to obtain questions for public comment, despite best efforts, we will post on Rutland’s website a video recording, transcript, or other comprehensive record of proceedings as soon as possible after the meeting. The appropriate parties will also do their best to respond to any questions that were missed during this portion of the meeting.

VIII. TOWN ADMINISTRATOR UPDATE
a. Coronavirus Updates
   a. State of Emergency
      i. Explanation of Governor Baker’s and the Town of Rutland’s declarations of a State of Emergency
   b. Current Regulations and Restrictions in Place
      i. Explanation of the current regulations and restrictions that have been issued by the Commonwealth. For more information, please see Mass.gov/covid19
   c. Town initiated restrictions and regulations
      i. Explanation of the current regulations and restrictions that have been issued by the Commonwealth. For more information, please see www.townofrutland.org
   d. Take-Out Challenge
      i. Reminder of the Town’s Restaurant promotion. More information can be found on the Town’s YouTube page.
   e. Legislative Update
      i. Update on the municipal relief bills that have been filed with the Legislature and their impact on the Town.

b. Marijuana RFI Update
   a. Due to the fact that this meeting is the first virtual meeting being conducted by a public body of the Town of Rutland, all business actions will be delayed until the following meeting to allow the Town the opportunity to correct any technological errors that may occur and allow the public to be able to fully participate in the matter.

c. Foreclosure Notice
   a. The Housing Court awarded the Town ownership of 259 Main Street

d. Town Meeting Reminder
   a. Pending any orders from the Governor’s Office or any legislative changes, the Town Meeting schedule adopted by the Select Board at their regular meeting of Monday, March 9th is still in effect. This is a reminder that all proposed warrant articles are due to the Town Administrator by Friday, April 6th, 2020 at 12:00 pm, by sending them via email to mnicholson@townofrutland.org.

XI. CORRESPONDENCE

   • Rutland Fire Brigade request to renew lease of the “old fire station” located next to the Rutland Free Public Library on Main Street.

XII. OTHER BUSINESS

   The listings of matters are those reasonably anticipated by the Chair 48 hours before said meeting, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

XIII. ADJOURNMENT

**PLEASE NOTE:** In accordance with the regulations set forth in the Executive Order issued by Governor Baker on March 12, 2020, suspending certain provisions of the Open Meeting Law, G.L. c. 30A, §18, and after receiving guidance from Legal Counsel, a full transcript of the meeting will be submitted for posting on the website aside from the usual Meeting Minutes procedure.
Notice of Remote Participation during Novel Covid-19 Virus Outbreak

In light of the ongoing COVID-19 coronavirus outbreak, Governor Baker issued an emergency Order on March 12, 2020, allowing public bodies greater flexibility in utilizing technology in the conduct of meetings under the Open Meeting Law. The Town of Rutland greatly values the participation of its citizens in the public meeting process, but given the current circumstances and recommendations at both the state and federal levels to limit or avoid public gatherings, including Governor Baker’s ban on gatherings of more than 25 people, together with the present closure of Community Hall and other public buildings to the public, the Town has decided to implement the “remote participation” procedures allowed under Governor Baker’s emergency Order for all boards, committees, and commissions. This means that:

1. All or any of the members of the public body may choose to participate in a public meeting via remote access. Meetings may be virtual, in their entirety.

2. The public will not be allowed into a Board/Committee meeting, even where there are any members of the public body and/or Town staff or official(s) physically present at the meeting location during the meeting. “Public comment” portions of meetings will be either temporarily suspended or very limited in scope due to technological limitations.

3. However, the public will be provided with alternative access through which they can watch or listen to meetings “in real time,” and meeting notices will specify the manner in which members of the public may access audio or video of the meeting as it is occurring.

4. If, despite our best efforts, our technological capabilities do not adequately support public access to virtual or remote meetings, the Town will ensure that an audio or video recording, transcript, or other comprehensive record of the proceedings at the meeting is posted on the Town’s website as soon as possible after the meeting.

5. Notices for public hearings will contain additional information about how the public may participate via electronic/technological means.

6. For executive session meetings, public access to the meeting will be limited to the open session portion(s) of the meeting only. Public access to any audio, video, internet or web-based broadcast of the meeting will be discontinued when the public body enters executive session.

7. Where individuals have a right, or are required, to attend a public meeting or hearing, including executive session meetings, they will be provided with information about how to participate in the meeting/hearing remotely.

8. Meeting notices will still be posted at least 48 hours in advance (not counting Saturdays, Sundays, or legal holidays), unless it is an emergency meeting as defined under the Open Meeting Law (in which event, the meeting notice will be posted with as much advanced notice as is possible in the circumstances). Minutes will still be taken.

Received Town Clerk Office March 19, 2020 1:50PM

Revised March 19, 2020 3:10PM