

Rutland Recreation Program Registration – Students/Children

The Recreation information box, with a place for drop-off, is located inside the front door of Town Hall. You may register for programs up until the start date, provided there is space available or unless a deadline is indicated. Enrollment is on a “first come, first serve” basis. **Order and receipt of registrations will determine class lists. Participants should consider their applications accepted and report for the start of the program unless otherwise notified. Confirmations will not be sent.** Please fill out this form and mail (or bring in) with the proper fee to: RUTLAND RECREATION, 250 MAIN ST., RUTLAND, MA, 01543. For any questions, you may contact us at 508-886-0048 or email recreation@townofrutland.org

- A separate check must be made out for each class/program (not each participant).
- Send check or money order (please do not send cash). **Make checks payable to” RUTLAND RECREATION”.**
- If there is more than one “Level/Session/Day” choice, please indicate your preference when completing this registration form.

Important Information: The administration reserves the right to cancel or consolidate classes/programs depending on registration. If a selection is cancelled, you will be called to see if you have a second choice. If not, your check will be returned. Registration may be limited due to subject matter, space limitation, and leadership ratio. Waiting lists will be established as classes/programs fill up. Late registration will be accepted subject to available space.

Refund Policy: Full refunds are given when: A) a class is cancelled due to low enrollment; B) the course is already filled. Students or participants withdrawing from a class at least 5 full business days before the start of a class will receive a full refund, minus a 10% administrative fee. No other refunds will be granted.

Cancellations: If schools are closed, scheduled recreation programs held in schools are also cancelled.

PLEASE COMPLETE AND RETURN BOTTOM PORTION WITH THE PROPER FEE(S).

REGISTRATION FORM

Parent/Guardian Name: _____

Child #1 _____ D.O.B. _____ Age _____ Grade _____

Child #2: _____ D.O.B. _____ Age _____ Grade _____

Address: _____

Town/State/Zip: _____

Home Phone: _____ Work/Cell Phone: _____

Emergency Contact (other than parent): _____

Medical Considerations/Allergies: _____

Program Name	Day/Time	Participant's Name	Fee
1.			
2.			
3.			
4.			

I agree not to hold responsible the Rutland Recreation Commission; the Town of Rutland; the owners of the premises where the program is held; or any of the parties connected with the program for any injury or accident that may occur during the program. I understand that if my child becomes a discipline problem, he/she will be dismissed from the program. No money will be refunded. I also grant permission for the Recreation Staff to seek medical care for my child in the event that a family member cannot be reached. (All participants in any town recreation program must complete this waiver.)

Signature: _____ **Date:** _____

Email: _____

Please initial if pictures taken of your child/ren during a recreation program may be displayed _____